

**OFFICE OF THE
EXECUTIVE OFFICER
ARAMBAGH PANCHAYAT SAMITY
ARAMBAGH : HOOGHLY**

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**NOTICE INVITING PRE-QUALIFICATION-CUM- TENDER
(TWO COVER SYSTEM)**

Tender Reference no.- WB/HG/ARM/EO/5TH SFC/17/24-25

Memo No: 226../ABG/PS

Dated: 20/02/2025

For and on behalf of the Arambagh Panchayat Samity, the Executive Officer, Arambagh Panchayat Samity, invites sealed percentage rate tenders for each of the following works by two cover system up to 15-00 Hours upto 27.02.2025. Bid opening date for Technical Proposals (Online) 01.03.2025, 15-30 Hours. The Tenders shall be available for viewing in website (<https://etender.wb.nic.in>) on 20.02.2025

| Sl. No | Name of the work | Name of the Fund | Amount Put to Tender (Rs.) | Cost of bidding document | Earnest Money (Rs.) | Completion Time (Days) |
|--------|---|---------------------|----------------------------|--------------------------|---------------------|------------------------|
| 1 | Construction of Public Shed at Arambagh Panchayat Samity Office Premises | 5 th SFC | 300000.00 | 900.00 | 6000.00 | 30 days |
| 2 | Construction of Public Shed at Arambagh Police Station Premises | 5 th SFC | 350000.00 | 1200.00 | 7000.00 | 30 days |
| 3 | Repair & colour wash of Arambagh Panchayat Samity Office Building | 5 th SFC | 350000.00 | 1200.00 | 7000.00 | 30 days |
| 4 | PCC Road from Shailen Setu to Shailen Pal House at Hatbasantapur under Mayapur-I GP | 5 th SFC | 300000.00 | 900.00 | 6000.00 | 30 days |

Intending bidders may download tender documents from e-Procurement portal from **20.02.2025 at 18.00 Hours to 27.02.2025 up to 15-00 Hours**. The pre-qualification and bid documents duly filled in all respect should be submitted on-line through e-portal from **20.02.2025 at 18.00 Hours to 27.02.2025 up to 15-00 Hours. (as per Server Clock)**. Arambagh Panchayat Samity does not take any responsibility for the delay caused due to non-availability of Internet connection etc. during on-line bidding.

| Sl. No. | Particulars | Date & Time |
|---------|--|-------------------------------|
| 1 | Date of uploading of N.I.T. & other Documents (online) (Publishing Date) | 20.02.2025 |
| 2 | Documents download/Opening (Online) | 20.02.2025 18-00 Hours |
| 3 | Documents download/Closing (Online) | 27.02.2025 15-00 Hours |
| 5 | Bid submission start date (On line) | 20.02.2025 18-00 Hours |
| 6 | Bid Submission closing (On line) | 27.02.2025 15-00 Hours |
| 7 | Bid opening date for Technical Proposals (Online) | 01.03.2025 15-30 Hours |

1. A) Bidder desirous of taking part in the tender shall login to the e-Procurement portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and password and thereafter may download the tender document from the website directly with the help of Digital Signature Certificate. Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>. As per G.O. No. 3975-F(Y) dated 28-07-2016 of the Secretary, Audit Branch, Finance Department a bidder should initiate payment of pre-defined EMD for the tender by selecting from either of the following payments modes:

- i) Net Banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;
- ii) RTGS/NEFT in case of offline payment through bank account in any Bank. Tender document may be download from website & submission of Technical Bid/Financial Bid as per Tender time schedule stated in Sl. No. 6(Date & Time Schedule). The documents submitted by the bidders should be indexed and also should be according to his / their Firm name.

2. A) Earnest Money Payment procedure:

- a) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway:
 - i) On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
 - ii) Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
 - iii) Bidder will receive a confirmation message regarding success/failure of the transaction.
 - iv) If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government/PSU/Autonomous Body/Local Body/PRIs etc. maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
 - v) If the transaction is failure, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS/NEFT:

- i) On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a prefilled challan having the details to process RTGS/NEFT transaction.
- ii) The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.
- iii) Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- iv) If verification is successful, the fund will get credited to the respective Pooling account of the State Government/PSU/Autonomous Body/Local Body/PRI's etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v) Hereafter, the bidder will go to e-Procurement portal for submission of his bid.
- vi) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

B) Earnest Money Refund/Settlement Process:

- i) The EMD of the bidders disqualified at the technical evaluation will be refunded through an automated process to the respective bidders' bank accounts from which they made the payment transaction.
 - ii) Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded through an automated process to the respective bidders' bank accounts from which they made the payment transaction.
 - iii) If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction.
 - iv) As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal, EMD of the L1 bidder will automatically get transferred from the Pooling account to the respective linked bank account of the Executive Officer, Arambagh Panchayat Samity, Hooghly along with the bank particulars of the L1 bidder. All refunds will be made to the Bank Account from which they made the payment of EMD was initiated.
3. Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 6
 4. The FINANCIAL OFFER of the prospective Bidder will be considered only if the TECHNICAL BID of the Bidder is found qualified by the 'Tender Evaluation Committee' formed by Executive Officer, Arambagh Panchayat Samity, Hooghly. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the e-procurement portal.

INSTRUCTION TO THE INTENDING TENDERERS

1. Please Quote your Rate on percentage basis (Less/At Par/Above) at appropriate places in the prescribe format.
2. Please enclose valid up-to-date copies of requisite tax clearance certificates such as IT/ST/VAT/PAN etc. In case of non-inclusion of the same, please enclose the copies of relevant orders in that effect. All the documents in proof of their eligibility IN ORIGINAL need to be produced as and when asked and required.

3. Please note that, Completion Certificate within the last 7 years will only be entertained as CREDENTIAL.

4. Please submit details of running and completed works under Arambagh Panchayat Samiti/Arambagh Development Block executed in the same name during last 7(Seven) years with the copy of the Work Order. The information should be as per the following Proforma.

| Sl. No. | Name of work | Tender Reference no. | Work order no. & date | Tendered amount | Time allowed for completion | Date of completion | Date of commencement | Actual date of completion | Delay if any |
|---------|--------------|----------------------|-----------------------|-----------------|-----------------------------|--------------------|----------------------|---------------------------|--------------|
| | | | | | | | | | |

5. Bids from joint venture are not allowed,

6. Bid shall be digitally signed by a person or persons duly authorised to sign on behalf of the Bidder,

7. Tender will be of two separate parts, Part-I will be for "Technical Bid" containing mainly pre-qualification documents and Part-II "Financial Bid."

8. Tender Committee reserves the right to modify or cancel tender without showing any reason. In that case tender cost & earnest money shall be refunded.

A) STATUTORY

Part-I "Technical Bid" will contain the following documents and should be :

I) NIT : NIT Document to be downloaded and uploaded by the digital sign in this folder

II) Cost of Tender & EMD : Scanned copy of NEFT/RTGS for Earnest Money & Tender Fee

Part-II : BOQ

"Financial Bid" will contain the following documents and should be : a) Properly filled up Bill of Quantity (BOQ) containing offer on the basis of percentage (Less/At Par/ Above) as space provided in the format

B) NON-STATUTORY

| Sl. No. | Category Name | Sub-Category Description | Detail(s) |
|---------|----------------|--------------------------|---|
| A. | Certificate(s) | Certificate(s) | 1. GST Registration Certificate & Acknowledgement. 2. PAN. 3. P Tax (Challan) (2022-23). 4. Latest IT Receipt. 5. IT-SARAL for Assessment year 2022-23 6. Scanned copy of NEFT/RTGS |
| B. | Credential | Credential - 1 | Similar nature of work done within last 7 years. |
| C. | Declaration | Declaration - 1 | Authorised address and contact details of the bidder having the following information to be submitted in letter head:- Address of communication, Telephone No(s) of Office, Mobile No, Facsimile (FAX) No, Electronic Mail Identification (E-mail ID) |

OPENING AND RECEIVING OF TENDER:

The Tenders, so received on Dated as prescribed above, "Technical Bid" & "Financial Bid" will be opened at **01.03.2025** 18-00 Hours in this office. Intending tenderers may remain present during opening of bids.

Only "Financial Bid" of the participated tenderers will be opened, if they qualify in "Technical Bid". Otherwise, the financial bid shall be considered as informal. In case, the last date of Opening of tender happens to be a holiday, or for any unforeseen reason the tender cannot be opened, as the case may be, the Tenders shall be opened on the next working day at the same hour of the day and at the same venue.

The financial bid document of the technically qualified bidders will be opened for evaluation and the other bid documents will be unopened, No individual intimation will be given separately. Name of the qualified bidders will be displayed in the office notice board.

The Executive Officer, Arambagh Panchayat Samity reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason whatsoever.

TERMS AND CONDITIONS:

1. Before submission of the tender, the intending tenderers must visit the work site to judge the local condition from all corners and should thoroughly acquaintance himself with the proposed work and should take into consideration the difficulties that are likely to be involved in the execution of the work. No plea/complain about the work site and claim what so ever will be entertained afterwards for communication difficulties, climatic condition, non-availability of materials, labour etc. It will be presumed that the agency offered the tender after reviewing entire position of the work site.
 2. Intending bidders may obtain detailed information about General & detailed technical information, specification, other conditions, procedure guidelines etc. and other Terms & Conditions related with the work but not incorporated in this Tender, in any, from the Engineering Cell of Arambagh Panchayat Samity on all working days during office hours and also available at "e-procurement" link under <http://etender.wb.nic.in> Website.
 3. While submitting rate, the intending tenderer should keep in account that the rate so quoted should be inclusive of all taxes. Cess, levy, royalty and all other incidental charges related with the material and labour, plants and machineries, any other charges payable to other statutory bodies etc. weather it is inclusive in the price schedule or not. No extra payment over the scheduled items will be allowed.
 4. Due to any reason, any bid being uploaded after the Specified date and time will not be considered as valid and will automatically rejected as mention on Para-B.
 5. The successful tenderer shall be required to execute formal agreement in duplicate within seven days from the date of receipt of letter of acceptance failing which his tender will automatically stand rejected.
- Further 8% (Eight percent) will be retained from the gross value of the work done Bills of successful contractors towards Security deposit which will be refunded to him after expiry of the security period as per norms or after completion of works as directed by the authority.
6. The contractor shall not be allowed to sub-contract to any part or the works or whole of the works.
 7. Successful Tenderers are to get his establishment registered under the Act "The Building and Others construction works welfare on Act 1996" and rules made thereunder. The Regional Labour Officers and follow various provision of the Act.
 8. All risks or lose or damage to public property and or personal injury or death which arise during and in consequences of the performance of the contract are the full responsibility of the contractor.

9. The contractor shall be responsible for the safety of all activities on the site.
10. Anything of historical or other interest or of significant value unexpectedly discovered on the site shall be the property of the Arambagh Panchayat Samity. The contractor shall notify the Engineer-in-Charge of their project of such discoveries and came out of the interaction of Engineer-in-Charge for dealing with them.
11. The contractor should have sufficient technical manpower, tools and plants to complete the work.
12. To Keep the Work done in good conditions during the next 06 (Six) months after the completion of the construction i.e.: any additional/excess work is required over the stipulated quantity in the schedule, the same will be treated as defect liability and the Contractor has to do the maintenance work at his own cost.
13. No Mobilization Advance and Advance against purchase of equipments will be paid for the work.
14. No Secured Advance will be paid for the work under any circumstances.
15. No Price / Cost escalation over the rate specified in the price schedule will be allowed.
16. Income Tax and Value Added Tax will be deducted from the Gross value of the Bill(s) @ 2% each towards tax deduction at source and building & other construction workers welfare Cess @ 1% from the gross value of the bill as per Govt. Rules.
17. The Undersigned shall be the sole judge as to whether the work has been satisfactorily completed or not.
18. The tenderers should please note that no claims for compensation for loss or damage that it may be sustained by them due to reason beyond Control of the undersigned, will not be entertained and no such compensation for loss or losses will be paid to the Contractor.
19. Before starting the work, the work site must be dressed and cleared by cutting all sorts of jungle shrubs etc. for which no extra payment will be made.
20. Tenderers should note that the work must be started within Seven days from the date of issue of work order to commence work. The time of completion of the work as shown in the schedule must be maintained by the tenderer in the tender form.
21. The work order will be issued subject to availabilities of fund and workable condition at the site of the work.
22. All works will have to be done according to specification approved by the authority. This shall form part of terms and conditions of tender and tenderers shall be bound to abide by them.
23. All materials to be used in the works shall be the best of the kind and to be approved by the Engineer-In - Charge. Bricks shall be of 1st class quality, well burnt in kiln, sound, hard, true to shape and of the standard dimension. Cement shall be used of ISI marked like **ACC / Ultra-Tech / Lafarge/ Lafarge - Concreto / Ramco/Birla Gold/Ambuja/JSW/Dalmia/Konarak** etc. Quality of Steel shall be used of ISI marked like **TATA/ SAIL /RINL/ ELEGANT / CAPTAIN TMT/SHYAM STEEL** etc. quality. All sand shall be clean, sharp and free from clay, loam, organic or any other foreign materials. Sand for all cement concrete works must be Coarse Sand and approved by EIC. Medium sand may be used in cement mortar for masonry, plaster etc. Doors, windows etc shall be as per design and direction of the Engineer-in-Charge and should be well seasoned. All fitting shall be of the best quality of the type and must be to the prior approval of the Engineer-in-Charge. Paint used in the works shall be of the best quality of ready mixed paint of ISI marked like **BERGER/ASIAN PAINTS** etc. quality.
24. The work shall have to be completed within the stipulated time by maintaining actual specification and direction of Engineer in-Charge. If the work is not being completed within the stipulated time, penal action, as decided by the authority of Arambagh Panchayat Samiti will be imposed as per Standard Bidding Documents.
25. The Executive Officer of Arambagh Panchayat Samity, reserves the right to accept or reject any or all the Tenders without assigning any reason. The said authority will not be bound to accept the lowest tender.

26. In case of Departmental Supply of Materials, Tool & Plants, the relevant clause or rules of West Bengal Panchayats (Finance & Accounts) Rules, 2003 as amended from time to time will be applicable and for any ambiguity/ clarification on any corresponding part of schedule of Road Works/Building Works/ Sanitary & Plumbing Works / Electrical Works etc., P.W. Deptt. Govt. of West Bengal, Schedule sections will be taken into consideration and binding to the tenderer and this decision of Executive Officer of Arambagh Panchayat Samity will be final and bindings to all.

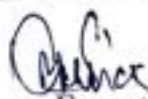
27. Contractors who have sound financial status and having experiences in timely completion of similar nature of work as mentioned above and also who have satisfactorily completed during the last three years at least one work of similar nature and having a credential of 40% of the value of work for which application are invited or they/he should be satisfactorily executing currently at least one work of similar nature and having completed billing not less than 40% of the value of work for which the application is sought for. Authentic documents of experiences, resources and financial solvency in the shape of payment certificates of works already executed during the last three years are to be produced in original at the time of application.

28. Tender amount floated as per Vetted Estimated/Sanctioned amount & the work will be done as per site condition & direction.

29. The lowest offered rate more than 10 % less rate than the tendered amount will be treated as rejected.

30. In case of two or more same lowest rate offered by the bidders then next single lowest rate will be accepted.

31. In case of no single lowest bidder is found then the whole tender process will be treated as cancelled.



Executive Officer
Arambagh Panchayat Samity
Arambagh :: Hooghly

No: 226 (21)/ABG/PS

Dated: 20/02/2025

Copy forwarded for information and wide publication :-

1. The Sabhapati, Arambagh Panchayat Samiti.
2. The Sahakari Sabhapati, Arambagh Panchayat Samiti.
3. The The Karmadhyaksha, Purta-Karya-o-Paribahan Sthayee Samity & Member, Tender Committee of this Panchayat Samity.
- 4-13. All Karmadhyaksha, Arambagh Panchayat Samity.
14. The Jt. B.D.O, Arambagh Block & Member, Tender Committee.
- 15-17. The JE (RWP), JE(RWS), JE(N).
18. The Block Informatics Officer, Arambagh Panchayat Samity, Arambagh,
19. CCT, Arambagh Panchayet Samity. He is requested to publish this Tender Notice in three daily Newspaper.
- 20-21. Notice Board of Arambagh Panchayat Samiti/Block Development Office.



Executive Officer
Arambagh Panchayat Samity
Arambagh :: Hooghly